



RE: TENDER FOR SERVICING OF GYMNASIUM EQUIPMENTS.

Introduction

Magadi Fitness Centre currently runs several physical fitness programs with the aim of:

- **Providing Health & Fitness Assessment for Tata Chemicals Magadi staff & their immediate family members and company official guests.**
- **Reducing staff absenteeism due to improved health of the workforce**
- **Increasing staff awareness of health and lifestyle issues.**
- **Providing personalized exercise program**
- **Increasing general social interaction and individual self-esteem among the employees**

Please forward you're tender for provision of the listed services;

NO.	M/CODE OR PART NO.	DESCRIPTION	QTY	UNIT	PRICE @
1	F1-8000BA WNQ	TREADMILL	1		
2	SV3500	VOLTAGE STABIULIZER	1		
3	8618B-WNQ	ELLIPTICAL STRIDER	1		
4	518BK-WNQ	MULTIGYM 5 STATION	1		
5		VERSA CLIMBER	1		
6		UPRIGHT SPINNERS BIKE	1		
7	F1-318M2WNQ	SPINNING BIKE	1		
		<u>TOTAL COST</u>			

Attached find other terms, conditions and scope to be complied with;

SEMI-ANNUAL GYMNASIUM SCOPE

1. This contractor shall be qualified and licensed to perform such work as described within on a regular basis.
2. This contractor shall visit the site(s), familiarize with and verify all existing conditions in order to successfully bid for the service of gymnasium equipment work in a timely and professional manner.
3. This contractor shall verify all tasks to be addressed compile his or her own bill of material and gather all measurements required to successfully complete the project.
4. This contractor shall verify and abide by all local, state and national codes that may affect this project. This contractor shall obtain all required permits necessary.
5. This contractor is responsible for all labor, supplies and materials to properly work this project through completion. Coordination shall be with the 'on-site' Gymnasium Instructor or Productivity coordinator and his/her direction. The Productivity coordinator is responsible for the final 'acceptance' of this described work through a job completion certificate.
6. All work shall be performed in a professional manner, per acceptable industry standards and practices. Products shall be cared for and applied in accordance with the respective manufacturers' recommendations and documentation.
7. Any surrounding surfaces inadvertently damaged during this work shall be brought to the attention of the Gymnasium Instructor or Productivity coordinator and repaired by this contractor at the contractors' expense. All repair work shall be approved and accepted by the TCML team.
8. This contractor shall remove all removed parts, debris and such from the premises. Proper and lawful disposal of all removed items is required.
9. Upon completion of the work this contractor shall furnish a list of the items checked on each equipment and the work performed, documented on their letter head. The Service Company shall provide TATA with copies of the service and repair records. The Service Company shall keep the maintenance records (checklists) and provide to the owner in a binder and electronically on a quarterly and annual basis. Reports and summaries shall be kept electronically and transmitted to Hr. Productivity coordinator and Senior Hr. Manager.
10. Hours for such maintenance and service shall be between 8:00 am and 5:00 pm Monday through Friday. Maintenance shall be performed in accordance with manufacturers recommended procedures and applicable industry standards.
11. The Service Company shall be an established Company in this kind of business for at least three (3) years. Current resumes' of service technicians proposed for work on this contract shall be submitted with the firm's proposal.
12. ONLY Authorized Agents or Original Equipment Manufacturers (OEM) are required to quote/Bid.
13. TATA may cancel this agreement for convenience by providing written notice to the vendor.

- **BIDDERS TO INDICATE THE LEAD TIME.**
- **CLOSING DATE SHOULD BE STRICTLY ADHERED TO**

The bids should be submitted in sealed envelopes marked **“GYMNASIUM EQUIPMENT SERVICE”** to reach us **on or before 1630hrs 9th February 2018** .Bids should be dropped at our tender box located at the Administration Department Block at the Reception Office or at our collection center (Avon center, Enterprise road, Industrial area Nairobi) with the contact address below:

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