

**Steps for e-voting and joining the AGM through VC/OAVM for individual shareholders holding securities in Dematerialized mode**

NSDL

CDSL

Login through Depository participant (DP)

**(A) One-Time Password (OTP) based login**

1. [Click here](#) to visit website
2. Enter 8- character DP ID, 8-digit Client ID, PAN and Verification code given on screen
3. Click on Generate OTP
4. Enter OTP and click on login
5. Click on "e-vote" in action tab

**(B) Shareholders registered on "IDeAS" facility**

1. [Click here](#) to visit website
2. Under "IDeAS" section click on "Beneficial Owner"
3. Enter existing User ID, Password and Verification code given on the screen or check "How to retrieve initial password"?
4. Post authentication, click on "Login"

**(C) Shareholders not registered on "IDeAS" facility**

1. [Click here](#) to visit website
2. Enter 8- character DP ID, 8-digit Client ID, Mobile no, Verification code given on screen and click on submit
3. Enter last 4 digits of your bank account or generate 'OTP'. follow step 1 to 4 from (B)
4. Click on the Company name or e-voting service provider NSDL, it will redirect to NSDL e-voting website

**(D) Voting through e-voting website**

1. [Click here](#) to visit website
2. Click on "Login" under "Shareholder/ Member" section
3. Enter User ID (16 digit demat account no. held with NSDL), Password/OTP and Verification code as given on the screen
4. Post login it will be redirected to the e-voting page of NSDL website

**(A) Shareholders registered on Easi/Easiest facility**

1. [Click here](#) to visit website
2. Enter existing User name and Password, click on "Login"
3. Enter OTP received on registered email ID and Mobile no.
3. Click on e-voting option, it will be redirected to e-voting page

**(B) Shareholders not registered on Easi/Easiest facility**

1. [Click here](#) to visit website
2. Click on registration option "Easi/Easiest"
3. Post registration, follow the steps given in 1 to 3 from (A)

**(C) Access e-voting page without Login to Easi/Easiest facility**

1. [Click here](#) to visit website
2. Enter BO ID (i.e., Demat Account No.) and PAN
3. OTP will be received on registered Mobile No. and e-mail id
4. Post successful authentication e-voting option will be available

1. Use login credentials of your Demat account through your DP registered with NSDL/CDSL for e-voting facility
2. Click on e-voting option
3. It will be redirected to NSDL/CDSL ( Depositories) website where e-voting option is available

Step 1: Login for e-voting system

**Quick links to access e-voting system of NSDL**

- A. <https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp>
- B. <https://eservices.nsdl.com/>
- C. <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
- D. <https://www.evoting.nsdl.com/>

**Quick links to access e-voting system of CDSL**

- A. <https://web.cdslindia.com/myeasitoken/home/login>
- B. <https://web.cdslindia.com/myeasitoken/home/login>
- C. <https://evoting.cdslindia.com/Evoting/EvotingLogin>

**Steps to cast vote for Resolutions**

1. Select e-voting event no. (EVEN) <EVEN of Company> of <Name of Company> i.e., to cast your vote during remote e-voting period or during the AGM.
2. Cast your vote by selecting appropriate options i.e., 'For' or 'Against'. Verify or modify the number of shares for which you wish to cast your vote.
3. Click on "Submit" and "Confirm" when prompted. Print option is available on the confirmation page.
4. The message "Vote cast successfully" will be displayed and SMS confirmation will be received on your registered mobile no.
5. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

To join the AGM virtually, click on "VC/OAVM" link under "Join Meeting"

Step 2: e-voting for Resolutions

App Store



Google Play



Download NSDL Mobile App "NSDL Speede" by scanning QR Code

## Steps for e-voting and joining the AGM through VC/OAVM for other than Individual Shareholders and Shareholders holding securities in physical mode

### Step 1: Login for e-voting system

#### A) Voting through e-voting website of NSDL

1. Visit website - <https://www.evoting.nsdl.com/>
2. Click on "Login" under "Shareholder/ Member" section
3. Enter User ID\*
4. Enter Password/OTP and verification code.
  - a. For registered user - Use existing password
  - b. For first time user - Retrieve "initial password"
5. Then tick on "Agree to Terms and Conditions"
6. Click on "Login" and home page of e-voting will open. Click on "e-voting" then follow the process given under "Steps to cast vote for Resolutions"

#### B) Voting through NSDL IDEAS for registered user

1. Visit website <https://eservices.nsdl.com/>
2. Login with your existing NSDL IDEAS login credentials.

#### \*User ID

##### NSDL

Enter user ID - 8 character DP ID (eg. IN123456) and 8 digit Client ID (eg.12345678).

##### CDSL

Enter user ID - 8 digit DP ID (eg., 12345678) and 8 digit Client ID (eg., 12345678)

##### Shares held in physical form

Enter EVEN followed by folio no. (eg.: if EVEN is 12345 and folio no. is 001\*\*\* then User ID is 12345001\*\*\*)

### Step 2: e-voting for Resolutions

## Steps to cast vote for Resolutions

1. Select e-voting event no. (EVEN) <EVEN of Company> of <Name of Company> i.e., to cast your vote during remote e-voting period and during the AGM.
2. Cast your vote by selecting appropriate options i.e., 'For' or 'Against'. Verify or modify the number of shares for which you wish to cast your vote.
3. Click on "Submit" and "Confirm" when prompted. Print option is available on the confirmation page.
4. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.
5. The message "Vote cast successfully" will be displayed and SMS confirmation will be received on your registered mobile no.

To join the AGM virtually, click on "VC/OAVM" link under "Join Meeting"

## General guidelines for Shareholders

1. Do not share your password with anyone. Keep it confidential.
2. Login to e-voting website will be disabled upon five unsuccessful attempts if incorrect password entered.
3. In such an event, reset the password by following option 2 under 'How to retrieve initial password'?
4. To retrieve User ID /Password for e-voting send request to [evoting@nsdl.com](mailto:evoting@nsdl.com) by providing demat account no./Folio no., client master or copy of Consolidated Account statement, self-attested scanned copy of PAN card and Aadhaar Card.
5. For queries relating to e-voting:
  - Refer Frequently Asked Questions ("FAQs") on NSDL website or,
  - Refer e-voting user manual available on <https://www.evoting.nsdl.com/>,
  - Call on +91 22 48867000 or send the request to <Name of NSDL Official>, (<Designation of NSDL Official>, NSDL, BKC - T301, 3rd Floor, Naman Chambers, G Block, Plot No- C-32, Bandra Kurla Complex, Bandra East, Mumbai- 400051.

## How to retrieve 'initial password'? (for Individual Shareholders, other than Individual Shareholders and for shares held in physical form)

- Option 1** - Email ID registered with DP or Company –
- (i) Search for the e-mail in your mail box from NSDL ([evoting@nsdl.com](mailto:evoting@nsdl.com))
  - (ii) Open the .pdf file which contains your 'User ID' and your 'initial password'.

(Password of .pdf file (a) for NSDL account - 8 digit client ID  
(b) for CDSL account - last 8 digits of client ID  
(c) shares held in physical mode - Folio no.)



- Option 2** - Email ID not registered with DP/Company or unable to retrieve initial password-
- (i) Visit link <https://www.evoting.nsdl.com/>
  - (ii) Click on "Login" under "Shareholder/Member section"
  - (iii) Click on "Forgot User details/Password?" (for shares held in Demat account) or "Physical User Reset Password?"(for shares held in physical form)

- Option 3** - If you are still unable to reset the password by aforesaid two options then send email to [evoting@nsdl.com](mailto:evoting@nsdl.com) providing details of Demat account no./folio number, PAN, Name and registered email ID)

## Instructions for members for attending the AGM through VC/OAVM

1. Members may attend the AGM through VC/OAVM or view the live webcast of AGM at <https://www.evoting.nsdl.com> following the **Step 1 - Login for e-voting system'** as mentioned above.
2. After successful login, click on VC/OAVM link placed under "Join Meeting" against the Company name '<Name of Company>'.
3. Facility of joining the AGM through VC/OAVM shall open 30 minutes before the time scheduled for the AGM.
4. For assistance before or during the meeting - contact NSDL on [evoting@nsdl.com](mailto:evoting@nsdl.com) or +91 22 48867000 or connect with <Name of NSDL Official> (<Designation of NSDL Official>) at [evoting@nsdl.com](mailto:evoting@nsdl.com) or <Name of NSDL Official> (<Designation of NSDL Official>) at <email id of NSDL official>

### Helpdesk

	Shares held in NSDL	Shares held in CDSL
	<a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>	<a href="mailto:helpdesk.evoting@cDSLindia.com">helpdesk.evoting@cDSLindia.com</a>
	+91 22 48867000	+1800 21 09911